## STUDENT RECORDS

## Q: How do I access my transcript or student records from ITT?

A: ITT has entered into a contract with Parchment, a digital credential service, to be the official record provider for all ITT-issued credentials, including transcripts and diplomas. The Commission will not take custody of SC student records at this point. To request your transcript, visit <a href="http://itt-tech.info/">http://itt-tech.info/</a> and click "Transcript Requests" or request your transcript from <a href="Parchment">Parchment</a> directly. Due to current demand, Parchment expects that it will take two to four weeks to fulfill transcript requests.

For the time being, students may still access their electronic records through the <u>ITT Student Portal</u>. It might be helpful to have an unofficial transcript to take to other institutions while you wait for your official transcript request to be filled.

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